

CHASSIS FEE SETUP INSTRUCTIONS

Overview

You can charge your customer chassis fee based on the number of days between the pick up and the return date which we name it as chassis usage day.

The most simple way to charge your customer is the number of days x the chassis fee rate, for example 6/1 picked up and 6/10 returned, then the chassis fee will be 10 days x the chassis rate.

The chassis fee rate can be set up in Charge Code under “Operation Master Tables” and the invoice template in the customer profile.

Set up different ways to charge the chassis fee

You can also set up the chassis fee in the following ways.

1/ The Minimum

You can charge your customer a fixed amount if the chassis usage day is less than what you specified, otherwise regular/specific rate will apply instead.

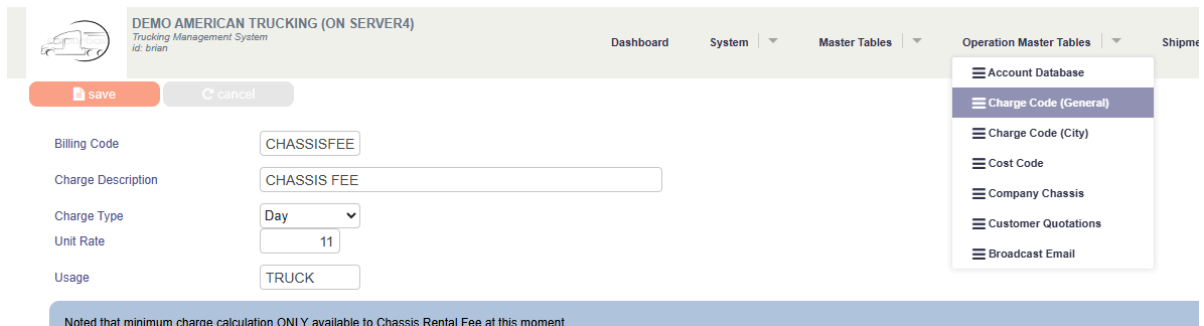
For example you can set up something like this:

Charge your customer \$500 if the usage day is less than or equal to 3 days, otherwise charge \$100 per day.

In this way, a customer will be charged \$500 if the chassis usage day is 3 or less than 3 days, or if the chassis usage day is 10, then the fee will be calculated as 10 days x \$100 instead.

Follow the steps below to set this up

1.1 Select “Charge Code (General)” under “Operation Master Tables”



DEMO AMERICAN TRUCKING (ON SERVER4)
Trucking Management System
id: brian

Dashboard System Master Tables Operation Master Tables Shipments

save cancel

Billing Code CHASSISFEE

Charge Description CHASSIS FEE

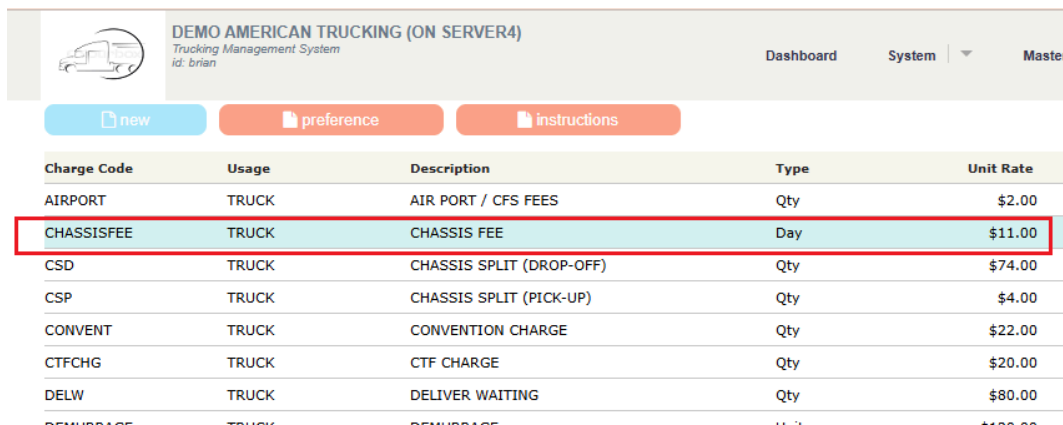
Charge Type Day

Unit Rate 11

Usage TRUCK

Noted that minimum charge calculation ONLY available to Chassis Rental Fee at this moment.

1.2 Choose/Edit “CHASSIS FEE” from the list



DEMO AMERICAN TRUCKING (ON SERVER4)
Trucking Management System
id: brian

Dashboard System Master Tables

new preference instructions

Charge Code	Usage	Description	Type	Unit Rate
AIRPORT	TRUCK	AIR PORT / CFS FEES	Qty	\$2.00
CHASSISFEE	TRUCK	CHASSIS FEE	Day	\$11.00
CSD	TRUCK	CHASSIS SPLIT (DROP-OFF)	Qty	\$74.00
CSP	TRUCK	CHASSIS SPLIT (PICK-UP)	Qty	\$4.00
CONVENT	TRUCK	CONVENTION CHARGE	Qty	\$22.00
CTFCHG	TRUCK	CTF CHARGE	Qty	\$20.00
DELW	TRUCK	DELIVER WAITING	Qty	\$80.00

- 1.3 Select “YES” for “Apply Minimum”
 Input the appropriate amount in “Minimum Charge” field (example, \$500)
 Then, input the number of days for the minimum charge (example, 10)
 Click “Save” button to save the record.

DEMO AMERICAN TRUCKING (ON SERVER4)
 Trucking Management System
 Id: Brian

Dashboard System Master Tables Operation Master Tables

save cancel

Billing Code CHASSISFEE

Charge Description CHASSIS FEE

Charge Type Day

Unit Rate 11

Usage TRUCK

Noted that minimum charge calculation ONLY available to Chassis Rental Fee at this moment.
 Chassis rental fee is calculated based on number of days between pick up date and empty return date.
 Select “YES” to apply minimum calculation.

Apply Minimum YES

Minimum Charge 500 ** Minimum charge before minimum days is reached.

Minimum Qty (Days) 3 ** Apply minimum charge before minimum days is reached. Should greater than zero when applied.

Use this settings to set up charge item with free or different charging rate for an initial Qty
 Example: Input 3 here for chassis fee (initial rate = 0) means first 3 days are FREE, then charge with normal rate.
 Select “YES” to apply initial rate calculation.

Apply Initial Charging NO

Initial Qty 3 ** Initial Qty for free or different rate.

Initial Rate 0 ** Initial rate before this initial Qty is reached. Input ZERO here for free.

Remarks

- 1.4 Once you have set up the general settings for the chassis fee, you can set up invoice template for a particular customer. Please refer to the instruction document: [Billing-InvoiceTemplateforCustomer.pdf](#) for details

2/ The Initial Charging

You can also set up the FREE period or specific rate within the initial usage days then apply the regular/specific rate to your customer after that.

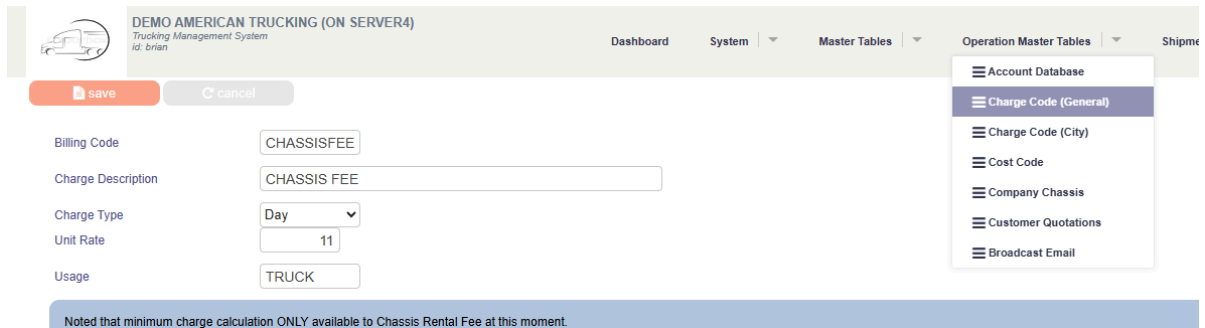
For example you can set up something like this:

First 3 chassis usage days are free then \$11 per day after.

In this way, for 10 chassis usage days, the fee will be calculated as 7 days x \$11 (first 3 days are FREE).

Follow the steps below to set this up

2.1 Select “Charge Code (General)” under “Operation Master Tables”



DEMO AMERICAN TRUCKING (ON SERVER4)
Trucking Management System
id: brian

Dashboard System Master Tables Operation Master Tables Shipments

save cancel

Billing Code CHASSISFEE

Charge Description CHASSIS FEE

Charge Type Day

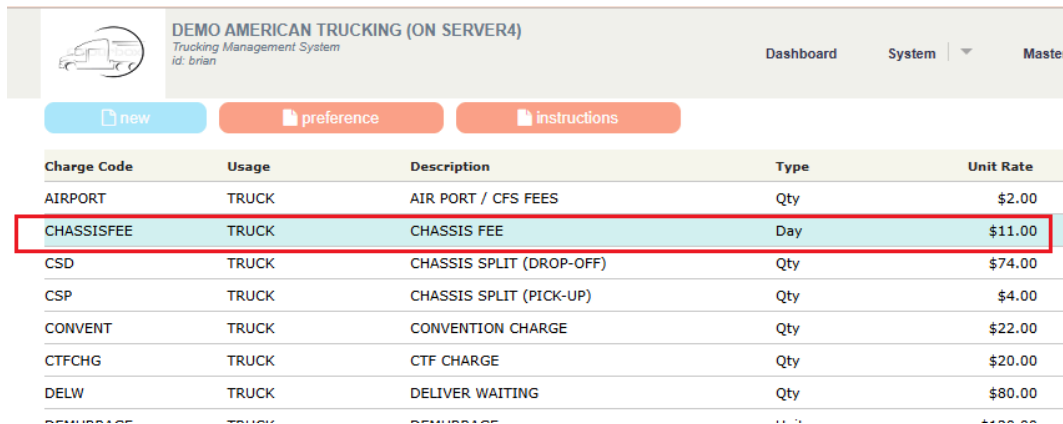
Unit Rate 11

Usage TRUCK

Noted that minimum charge calculation ONLY available to Chassis Rental Fee at this moment.

- Account Database
- Charge Code (General)
- Charge Code (City)
- Cost Code
- Company Chassis
- Customer Quotations
- Broadcast Email

2.2 Choose/Edit “CHASSIS FEE” from the list




DEMO AMERICAN TRUCKING (ON SERVER4)
Trucking Management System
id: brian

Dashboard System Master Tables

new preference instructions

Charge Code	Usage	Description	Type	Unit Rate
AIRPORT	TRUCK	AIR PORT / CFS FEES	Qty	\$2.00
CHASSISFEE	TRUCK	CHASSIS FEE	Day	\$11.00
CSD	TRUCK	CHASSIS SPLIT (DROP-OFF)	Qty	\$74.00
CSP	TRUCK	CHASSIS SPLIT (PICK-UP)	Qty	\$4.00
CONVENT	TRUCK	CONVENTION CHARGE	Qty	\$22.00
CTFCHG	TRUCK	CTF CHARGE	Qty	\$20.00
DELW	TRUCK	DELIVER WAITING	Qty	\$80.00
RENTAL	TRUCK	RENTAL	Qty	\$100.00

- 2.3 Select “YES” for “Apply Initial Charging”
 Input the number of days for the FREE period or initial rate.
 If it is for FREE period, then input ZERO in “Initial Rate”.

Billing Code	<input type="text" value="CHASSISFEE"/>	
Charge Description	<input type="text" value="CHASSIS FEE"/>	
Charge Type	<input type="text" value="Day"/>	
Unit Rate	<input type="text" value="11"/>	 General rate here
Usage	<input type="text" value="TRUCK"/>	

Noted that minimum charge calculation ONLY available to Chassis Rental Fee at this moment.
 Chassis rental fee is calculated based on number of days between pick up date and empty return date.
 Select "YES" to apply minimum calculation.

Apply Minimum	<input type="text" value="NO"/>	
Minimum Charge	<input type="text" value="0"/>	** Minimum charge before minimum days is reached.
Minimum Qty (Days)	<input type="text" value="0"/>	** Apply minimum charge before minimum days is reached. Should greater than zero when applied.

Use this settings to set up charge item with free or different charging rate for an initial Qty
 Example: Input 3 here for chassis fee (initial rate = 0) means first 3 days are FREE, then charge with normal rate.
 Select "YES" to apply initial rate calculation.

Apply Initial Charging	<input type="text" value="YES"/>	
Initial Qty	<input type="text" value="3"/>	** Initial Qty for free or different rate.
Initial Rate	<input type="text" value="0"/>	** Initial rate before this initial Qty is reached. Input ZERO here for free.
	<input type="text"/>	

- 2.4 Once you have set up the general settings for the chassis fee, you can set up invoice template for a particular customer. Please refer to the instruction document: [Billing-InvoiceTemplateforCustomer.pdf](#) for details